

3.4 Vendors

The Vendors module contains the business name records that correspond to companies that supply goods and services.

[illegible]

You can add a new vendor with the button.

Search...

2

1

1

Creating Vendor

Save

Cancel

Vendor Information:

Vendor Name

Email

Fax

GL Account

300-Sales-Software

Vendor No

AUTO GEN ON SAVE

Phone

Website

http://

Category

Address Information:

Street

City

Postal Code

PO Box

State

Country

Description Name:

Here are some relevant fields for Vendors:

Vendor name	Business name.
GL Account	Allows classification of vendors by macro-sectors according to the GL account code used by the departments.

Vendors module is related to Contacts module, just like the Accounts module (1 to N).

Revision #2

Created 25 May 2022 17:25:53 by Alberto

Updated 9 June 2022 12:28:50