

9.5 Invoices

The billing module is useful for managing the administrative part in vtenext (amounts to be paid, closed invoices, outstanding invoices) and keeping all the customer history in one platform.

The module can be used independently from the Quotes module. Companies often prepare very accurate quotes with long product descriptions, while invoices are almost always summary descriptions indicating amounts and payment methods.

The Create Invoice button from the sales order or quote master (Other menu) will open with the invoice already attached, proposing the same content.

Search...

Invoice Invoice

INFORMATIONS PROCESS GRAPH PROCESS HISTORY HISTORY

Invoice Information

Subject	Sales Order
Invoice	
Customer No	Invoice No
	INV10
Contact Name	Invoice Date
	25-02-2022
Due Date	Purchase Order
25-02-2022	
Excise Duty	Sales Commission
0.000	0.000
Account Name	Status
De BRUNE CORIONAL s.n.c.	AutoCreated
Assigned To	Time created
qnecklqelozjhxwhg@pptrvv.com (Capitan America)	25-02-2022 10:33:29
Modified Time	Creator
25-02-2022 10:33:29	qnecklqelozjhxwhg@pptrvv.com (Capitan America)

Address Information

Billing Address	Shipping Address
Billing address	shipping address
Billing PO Box	Shipping PO Box
Billing City	Shipping City
Billing State	Shipping State
Billing Postal Code	Shipping Postal Code
Billing Country	Shipping Country

Terms & Conditions

Terms & Conditions

Description Information

Description

Item Details

Currency: Euro (€) Tax Mode: individual

* Item Name	Qty In Stock	Qty	List Price	Total	Price
Product a	-1.00	1.00	10.00	10.00	
			(-) Discount :	0.00	
			Total After Discount :	10.00	
			(+) Tax :	0.00	
			Margin :	50%	
			Total	10.00	
			(-) Discount	0.00	
			(-) Shipping & Handling Charges	0.00	
			(-) Taxes For Shipping and Handling	0.00	
			Adjustment	0.00	
			Grand Total	10.00	

Talks

Start a new talk

Notes - Slider

+ CREATE



- SHORTCUTS
- Item Details
 - Talks
 - Notes
- RELATIONS
- Activities
 - Documents
 - Delivery Notes
 - Assets
 - Messages
 - Processes

Subject	Invoice name
---------	--------------

Sales order	Link field to the original sales order
Customer Number	If the customer has an internal code
Invoice date	Each invoice must have a date
Payment due date	Due date for payment of this invoice
Purchase Order	Reference to the customer's purchase order, if any
Manufacturing tax	Information on manufacturing taxes
Sales Commissions	Any sales commission
Account Name	Link to the customer company
Status	Important for knowing the state of progress of the invoice. The statuses can be freely set by the system administrator
Assigned to	User who manages the invoice, by default the person creating it

The invoice can be exported to PDF according to the available templates: see PDF Maker chapter.

Revision #1

Created 25 May 2022 17:25:46 by Alberto

Updated 6 June 2022 12:30:15 by Alberto