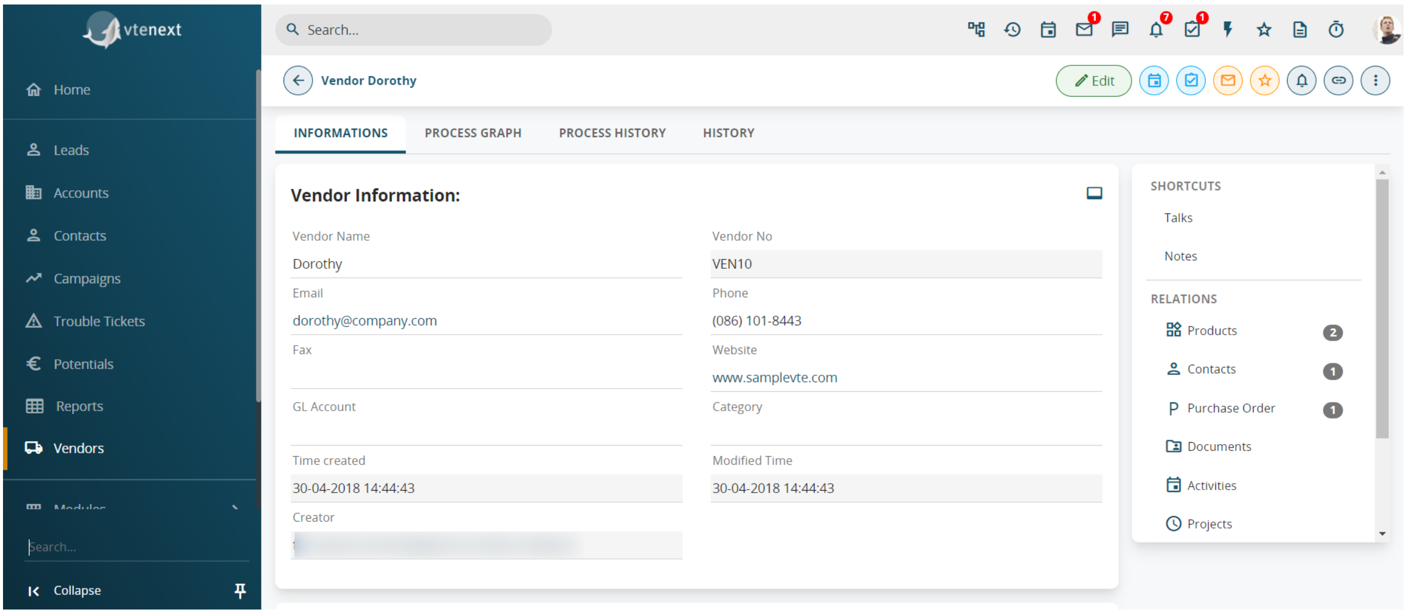
11.1 Vendors

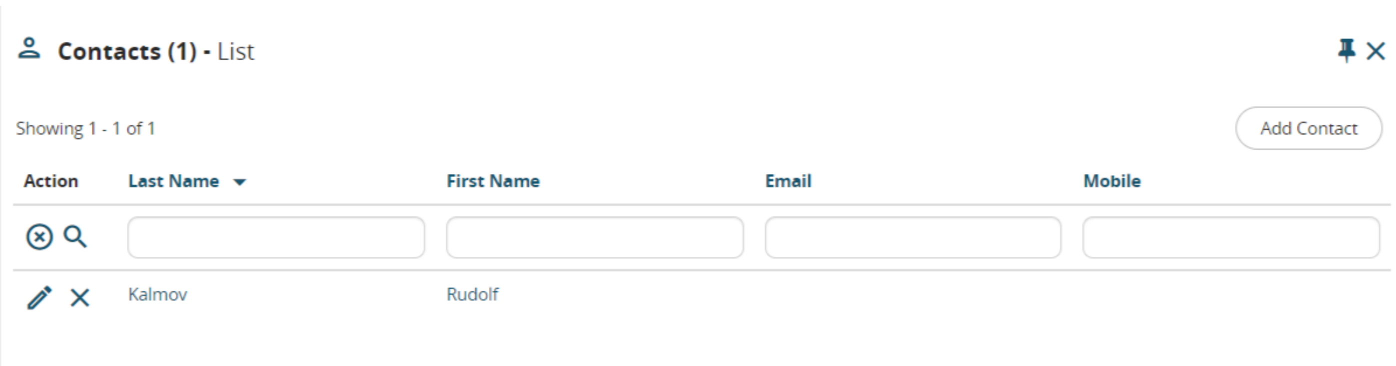
In the same way as the Accounts registries, you can enter the vendor data sheets here that contain general contact information: name, email, telephone, site, accounting code, category, etc.

Again in this case, the Layout Editor permits the administrator user to customise the data fields.



From the reports menu you can link the vendor to products, purchase orders, messages, calendar activities, etc.

The contact details will be linked via the Vendor Name field and this will distinguish vendor contacts from customer company contacts.



Warning! Newsletters and targets are not related to the Vendors module.

Revision #1
Created 2 September 2024 07:59:05 by Admin
Updated 2 September 2024 07:59:05 by Admin