

9.5 Invoices

The billing module is useful for managing the administrative part in vtenext (amounts to be paid, closed invoices, outstanding invoices) and keeping all the customer history in one platform.

The module can be used independently from the Quotes module. Companies often prepare very accurate quotes with long product descriptions, while invoices are almost always summary descriptions indicating amounts and payment methods.

The Create Invoice button from the sales order or quote master (Other menu) will open with the invoice already attached, proposing the same content.

Invoice Invoice

INFORMATIONSPROCESS GRAPHPROCESS HISTORYHISTORY

Invoice Information

Subject

Invoice

Customer No

Contact Name

Due Date

25-02-2022

Excise Duty

0.000

Account Name

De BRUNE CORONIAL s.n.c.

Assigned To

qneckikqelozjhwhg@pptrvv.com (Capitan America)

Modified Time

25-02-2022 10:33:29

Sales Order

Invoice No

INV10

Invoice Date

25-02-2022

Purchase Order

Sales Commission

0.000

Status

AutoCreated

Time created

25-02-2022 10:33:29

Creator

qneckikqelozjhwhg@pptrvv.com (Capitan America)

Address Information

Billing Address

Billing address

Billing PO Box

Billing City

Billing State

Billing Postal Code

Billing Country

Shipping Address

shipping address

Shipping PO Box

Shipping City

Shipping State

Shipping Postal Code

Shipping Country

Terms & Conditions

Terms & Conditions

Description Information

Description

Item Details

Currency:Euro (€)

Tax Mode:individual

* Item Name	Qty In Stock	Qty	List Price	Total	Price
Product a	-1.00	1.00	10.00	10.00	
			(-) Discount :	0.00	
			Total After Discount :	10.00	
			(+) Tax :	0.00	
			Margin :	50%	
			Total		10.00
			(-) Discount		0.00
			(+) Shipping & Handling Charges		0.00
			(+) Taxes For Shipping and Handling		0.00
			Adjustment		0.00
			Grand Total		10.00

Talks

Start a new talk

Notes - Slider

+ CREATE

SHORTCUTS

Item Details

Talks

Notes

RELATIONS

Activities

Documents

Delivery Notes

Assets

Messages

Processes

Subject	Invoice name
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Sales order	Link field to the original sales order
Customer Number	If the customer has an internal code
Invoice date	Each invoice must have a date
Payment due date	Due date for payment of this invoice
Purchase Order	Reference to the customer's purchase order, if any
Manufacturing tax	Information on manufacturing taxes
Sales Commissions	Any sales commission
Account Name	Link to the customer company
Status	Important for knowing the state of progress of the invoice. The statuses can be freely set by the system administrator
Assigned to	User who manages the invoice, by default the person creating it

The invoice can be exported to PDF according to the available templates: see PDF Maker chapter.